Advanced Excel Assignment 3

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1. AutoSum command is excel is mainly used to do addition of identified cells. Excel automatically run the formulae of sum function. AutoSum is located in home tab and in the formulae section. Both the sum of columns and rows can be done with the AutoSum function.
2. In a spreadsheet, type ALT + the = sign to obtain the Autosum Excel Function, which will automatically generate an equation to sum all the numeric values in a predefined timeframe. This function is an excellent way to accelerate users financial analysis. It makes it simple to add up a series of numbers, either vertically or horizontally.
3. In order to get rid of formulae that omits adjacent cell users should go to the file and then option. Into the option, formulae need to be selected and then Look for Error checking rules and uncheck Formulas which omit cells in a region.
4. To select one or more rows and columns, users must use the computer keyboard in addition to the mouse. Select the cell on excel and  On the keyboard, press the Control key. Continue to hold it down while selecting cells. Hold down the left mouse button and drag it to the cells you want to select. Continue these steps for each cell. It's a simple method for selecting cells that aren't adjacent.
5. Not doable
6. After clicking insert on a row reference number, a new row will be added above the selected row.